



Kangaroo Valley Public School P & C Meeting

15.11.2024 8:00am

Present: Niki, Toni, Jen, Brad, Emma, Trudie, Sally, Heidi, Lisa M

Apologies: Jayne, Kate, Robin, Selena, Jason,

Minutes: Tuneil Mackechnie

Previous Meeting Minutes Confirmed: Yes, by all present to be co-signed by the secretary and the president.

Quorum: 5 paying members attending confirmed, meeting to continue.

Acknowledgement of Country: Emma Chapple

Agenda Item	Principal's Report	
Notes	<p>Principal Position – No information, this is the reason for the delay in announcing staffing plans. Primary classes are full. There will be a K/1, 1 /2, 3 /4, 5/6 but may also have a 3/4/5 depending on numbers.</p> <p>There will be a detailed principal's report for the final P&C meeting.</p>	
Actions	Person/s responsible	Date by
Agenda Item	President's Report	
Notes	<p>Chicken Coop – Work In Progress- A giggly discussion about the naming of Brad's work shed- it has been affectionately referred to as Barton Manor and shall be referred to as that from now on.</p> <p>End of Year Breakfast – There will be a call out for volunteers to assist.</p>	
Actions	Person/s responsible	Date by
Volunteers for End of Year Breakfast	Emma	Prior to 12.12.24



Agenda Item	Treasurer's Report		
Notes	<p>Invoice for Uniforms – New shirts and jumpers</p> <p>Fundraising – Christmas Photos raised \$600. Thank you to Lisa Grant for donating her time and expertise.</p> <p>Term Deposit- Funds will be transferred to a term deposit as voted previously.</p>		
Actions	Person/s responsible	Date by	
Funds in a term deposit	Toni	End of 2024	
Agenda Item	Approvals		
Notes	<p>Uniforms – Motion to approve a set amount of \$2 500.00 before the uniform purchaser is required to seek approval from P&C Committee.</p> <p style="padding-left: 40px;">- All in favour - Approved</p> <p>End of Year Gifts – In 2023: Tracey thank you gift for auditing the P&C budget- \$100 budget, Teacher Hamper Gift- \$200 budget. Motion to approve the purchasing of gifts for both Tracey (\$100) and KVPS Staff (\$200).</p> <p style="padding-left: 40px;">- All in favour – Approved</p> <p>Gift to Year 6 Students – In 2023: A Dymocks voucher \$50 per child, to be presented by the President at the Year 6 Dinner. The school purchased on behalf of the P&C and the P&C reimbursed. Motion to approve \$50 per child with the school purchasing the vouchers and P&C to reimburse.</p> <p style="padding-left: 40px;">- All in favour - Approved</p> <p>Presentation Day Medals and Frames – Personalised medals and ribbons- approx.. \$10.00 per medal. Class awards- five class awards per class x 20. Medal for class awards and the special awards are framed. Some special awards are presented with a Dymocks voucher or art pack, Yr 6 scholarship is framed, funded by local groups such as the Lyons Club will then go to the High School to support the student. Motion to approve up to \$500 for medals and framing.</p> <p style="padding-left: 40px;">- All in favour - Approved</p>		



Actions	Person/s responsible	Date by
Purchasing of End of Year Gifts	Nikki and Emma	End of Term
Ordering vouchers	School	Presentation Day

Agenda Item	Fundraising Update
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Notes	Fundraising Update
	<p>Christmas Markets Update – Christmas Trees – no wholesalers. Possibly for next year. Logistical issues and payment upfront. Companies expect minimum amount. Thoughts for 2025- pick up at the hall where trees can be easily loaded into utes/cars. Gingerbread house kit- when registered, the site gives a coupon where parents order online and it is posted to their address, defeating the purpose of the Christmas Markets.</p> <p>Idea: Making Christmas Wreaths- fun, community activity to do at the markets- Zoe Beckett to be contacted about the bases using the vines on her property. Trudie and Lisa volunteered. A foliage call out as well as decorations for the wreaths.</p> <p>P&C Association Banner - Trudie has sign for fundraising at stalls.</p> <p>Tote Bags – Only four bags left! A couple of bags have sun fading but this just adds to the brand, each bag is unique. A big thank you to Trudie for all her work with the bags and to Nikki at The Hive, who will sell the remaining bags.</p> <p>Year 6 Farewell Dinner - Kate is organising as a Yr 6 parent. Tuneil to ask Kate if P&C involvement is required. Alex from Wildwood has been supportive in donating his beautiful venue for a number of school events. A motion to gift Alex \$100, a framed thank you and an authentically faded bag.</p> <p>- All in Favour - Approved</p>

Actions	Person/s responsible	Date by
Christmas Wreaths	Trudie and Lisa	Christmas Markets
Tote Bags to sell	The Hive	-
Year Six Farewell Dinner- ask if assistance required	Tuneil	This week
Gift for Alex at Wildwood	Emma and Nikki	End of Year



Agenda Item	General Business	
Notes	<p>Hall Bookings – Significant increase to KV Community Hall bookings to \$993. Jen is looking at alternative venues for KVPS events such as discos. Jen highlighted the difficulty in interpreting the Council table for an exact price for a booking. Quite often the invoice doesn't match the table provided Council. Now that Osborne Park has become a Council responsibility, the community has no access as codes are given through Council and it changes between booking times. Council only allows 15minutes for set up time, anything longer than that requires extending the time and the price on the booking. P&C to write letter requesting discount due to school events- Heidi and Tuneil will draft a letter which will extend to the grounds for carnivals. The increase in price when booking the facilities will also extend to gala days, Athletics Carnival, Cross Country.</p> <p>This also applies to the Swimming Pool – children pay fees and pool fees remain unchanged. For events such as swimming carnivals, the school pays for the lifeguards but that also includes hidden costs such as manning the lifeguard during out of hours times and surcharges.</p> <p>KV Flicks – Initially was a call out for volunteers for the last session of the year, however with the significant increase in booking fees, the committee looked at alternate means. Brad suggested an outdoor cinema in the playground however during Daylight Savings, the movie night will run quite late. It was suggested that we hold an End of Daylight Savings Movie Night when the evenings are not too cold. Trudie has kindly offered the use of her screen, Emma and Nikki kindly offered Tino to set up audio. This will be revisited early next year.</p> <p>P&C Meeting Minutes – Trudie questioned where the meeting minutes were kept. P&C Meeting Minutes are posted on the P&C Facebook Page, posted in the P&C Facebook Group Chat, emailed to the Executive Committee and to the school's email for filing. Minutes are also saved to the P&C USB and added to the P&C Shared OneDrive. It was asked if the minutes could be posted in School Bytes.</p> <p>Reference Books for the Library - Trudie ran a call out to community, will attempt again in a few weeks. Thank you, Trudie, for leading this. It was largely unsuccessful, and as a result, we will need to purchase reference books as per approval on 20.09.2024 for \$2000.</p> <p>Todd Woodbridge Cup – A massive thank you to the school and wider community for sponsoring our children with the Todd Woodbridge Cup. Private donations, fundraising and the Social Club fundraised \$200+ per child. The P&C will post a thank you in the Valley Voice.</p>	
Actions	Person/s responsible	Date by
Letter to Council for discount to Osborne Park facilities	Heidi and Tuneil	End of Year
Alternative Venues for School Events requiring use of hall	Jen/school team	End of Year



KV Flicks- End of Daylight Savings Movie Night- keep on Agenda in 2025	Tuneil	In notes for 2025
Minutes on School Bytes- investigate if possible	Jen	End of Year
Thank you for donations (Todd Woodbridge Cup) in Valley Voice	Emma	Before 22.11.2024

Agenda Item	Special Approvals
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Notes	<p>Incursions and Excursions Discussion– Incursion/Excursion contribution to assist with - venue hire eg. hall for disco, presentation day etc - entry fees for pool, art gallery etc -tickets for shows at SEC, -bus costs to sporting events and carnivals, excursions -special guests/visiting performers to help minimise costs for the annual fee parents pay approximate cost to parents \$100 with P&C and school contribution.</p> <p><u>Outcome</u> - Once an event is raised, approval sought at each P&C meeting. No blanket amount for the year. There will however be a forecast for each term in 2025.</p> <p>Gardens and Furnishings for Sports Multicourt Discussion – New Multicourt concrete resurface with path and fencing, new basketball/netball hoops will be installed from November 2024 to January 2025. Will be ready Day 1 of Term 1, 2025 at DoE cost. Gardens and furnishings of court for example: -New gardens and plants -tennis net for multi court -tap or drink bottle refill station would be great additions to a brand new court.</p> <p><u>Outcome</u> - DoE have gone quiet on the multicourt since the last urgent meeting. Two different arborists assessed the tree with one recommending the tree stays. Jen received a reply to say they may consider keeping the tree however it is not locked in. Brad raised we may need to action some services depending on how the works are completed eg. engaging a plumber for tap access. If this is the case, the P&C may need to hold a special meeting to approve funds. The P&C acknowledges we may be required to hold a special meeting early in 2025 to approve funds for immediate action within the Multicourt vicinity. It was also raised that the parents of Glengarry students are looking to fundraise for something to benefit the KV Community. The P&C will keep this in mind for future playground ideas and we will honour their gift with a special plaque.</p> <p>Other projects to be considered in 2025:</p> <p>Hammock Garden, KV Playground Village</p> <p>Sports Shed Revamp– Concrete slab or repair of wooden floor, double doors, ramp, storage trolleys and crates, Greater organisation of carnival gear, each sport can have dedicated storage system which can be wheeled out for use on court to make it easier for sport lessons.</p> <p>Hall- Audio Visual Equipment Upgrade – Removal of old equipment and upgrade with new equipment - quotes to be sought. P&C to support upgrade. Approval of exact amount dependant on quotes.</p>
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Final Meeting for 2024 – Aim of this meeting is to tie up loose ends. Current executive will notify if they plan on retiring from their position, encourage parents and community to join P&C this year to become voting members prior to AGM in 2025. A List of Approvals for 2024 will be distributed. Projection for 2025 will also be explored. The AGM date for 2025 is set for Friday 21st of February 2025 at 8:00am in the Library. Tuneil to look up P&C AGM Procedures.

Actions	Person/s responsible	Date by
Acknowledgement of Special Meeting for Multicourt in notes	Tuneil	Completed
Look up P&C AGM Procedures	Tuneil	Next Meeting
2025 Projection	Toni and Tuneil	Next Meeting
2024 List of Approvals	Tuneil	Next Meeting

Term 4 Meetings: 13.12.2024