



Kangaroo Valley P&C Association  
 140 Moss Vale Rd,  
 Kangaroo Valley NSW 2577  
 ABN 18 618 355 904

## Kangaroo Valley Public School P & C Meeting

### 21.02.2025 8:00am Library

**Present:** Emma, Nikki, Toni, Jayne, Tuneil, Jason, Brad, Sally, Meg

**Apologies:** Kate, Trudie, Lisa, Laura, Heidi

**Minutes:** Tuneil Mackechnie

**Previous Meeting Minutes Confirmed:** Yes, by all present to be co-signed by the secretary and the president.

**Quorum:** 9 paying members attending confirmed, meeting to continue.

**Note:** This General Meeting followed the 2025 AGM

Agenda Item	APPROVALS		
<b>Notes</b>	<p><b>Tracey Styles Gift</b>– \$100 : 20/11/24 approved</p> <p><b>Insurance:</b> \$1058 in 2024. Allow \$1200 for 2025</p> <p style="padding-left: 40px;">- All in Favour - <b>Approved</b></p>		
<b>Actions</b>	<b>Person/s responsible</b>	<b>Date by</b>	
Agenda Item	FUNDRAISING		
<b>Notes</b>	<p><b>Easter Hat Parade/ Raffle:</b> Pencilled in for Friday 11<sup>th</sup> April. Emma to organise raffle- no alcohol. Regulations behind how raffles are drawn- The rules surrounding children participating in drawing tickets or collecting prizes will need to be looked at closely. Donations: Ask community and school community, set numbers, draw in any order. Option to use raffle link online platform- there is an option for both online and paper. A budget so that each child receives an egg. Children will not receive the prize- prizes programmed in for the online raffle. Last year’s raffle tickets worked well- Keep paper tickets. Extra tickets at Monday and Friday morning assembly. 20 big prizes rather than 40 medium and small ones.</p>		



**Bundanon Visits:** In 2024, Bundanon offered this experience free of charge. This year will be \$25 per student as well as \$10-\$15 on top for the bus. Two options: absorb costs into parent contribution for excursions- this is rather expensive for just one excursion especially requiring three buses- the largest cost- possibly \$40. Another option is for P&C to support- three way cost- parents, P&C, and school.

**Cultural Programs:** To be held last week of term just prior to NAIDOC Week. Gadhungal Marring \$4950 for one day of activities- 7 week program already has run, no other alternate program. Gadhungal Marring have a day program- expensive but authentic. About \$58 per child for one day. Jen to look at Culunghutti who have visited previously- rotations, smoking ceremony. There is also a cultural program called Then and Now Aboriginal Culture at Fitzroy Falls. Mainly for Stage 3 Aboriginal students. Stage 3 Camp run by AECG. Sally to contact her network- all in agreeance, cultural programs should be run for all students however acknowledging specific cultural activities are for those with Aboriginal background. Sally to check with Drew, local contact who has recently branched out.

**Discussion: Permission Notes:** Permission note to include how much in/excursions cost with a note highlighting that it is free due to the excursion fee, P&C supported, or school funded- to communicate it to parents. No child misses out on excursions. School always pays for 10% of families who don't pay. Reminders are sent to parents for those who forget. Those who are under financial strain are recommended to reach out to Jen.

Actions	Person/s responsible	Date by
Easter raffle organisation	Emma	11 April
Bundanon: More info re: buses	Jen	Next Meeting
Cultural Programs: Look at Culunghutti, Approach Drew	Jen, Sally	Next Meeting

Agenda Item	GENERAL BUSINESS
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Notes	
	<p><b>Response from Council regarding increase in fees eg Community Hall:</b> See attached letter – Appendix A. In summary, we were not charged correctly in the past. Option to seek fee support- fee waiver request. Perhaps the P&amp;C could host school events eg presentation as a charity organisation for a fee reduction. Jason will look into different options with Heidi and Tuneil. Fee waiver for school to be submitted. Challenges include attempting to book the oval for Cross Country but still waiting to book.</p> <p><b>Canteen Revisit:</b> Hampden Deli options- Vicky from HD, previously ran the canteen. Nikki suggested using an online ordering system which the P&amp;C would pay for. Vicki and Nikki are happy to work out the logistics. The platform is another way to collect other money such as uniforms or other fundraisers throughout the year. See menu attached Appendix B.</p>



Vicki was thinking Tuesday or Thursday, Orders due the night before. Flexischool benefit is that you can put in your orders for the entire term. As she has a commercial kitchen, she could probably follow the rules for the Health and Safety the Dept. of Ed. requires. Flexischools consolidates all the orders then prints all the labels for the kids orders and separates the classes. Nikki to continue to research about costs. Mossvale PS use this system. Some initial costs for the P&C to use Flexischools and the label printer. School leaders to pick up lunch orders. Food Safety Handling: food is prepared on her site, so should be no issue. Must use a deadline ordering system. Sally offered that the Dept requires for healthy foods to outnumber sometimes foods. Each piece of fruit listed to outnumber pastries.

Motion to approve to purchase a printer for \$150 to print labels for lunch orders, if in the event we use an online ordering system.

- **All in favour – Approved**

**Subscription:** Jason asked subscription services was discussed at the professional development days with staff eg subscriptions for educational support that parents can also access at home. Update: Soundwaves for spelling and PM Readers for younger years- school to absorb costs as needed to be purchased prior to any meeting. Inquisitive also paid by school. Typing Club is free. Reading Eggs and Mathletics- school funded. School has also funded Canva, moving away from Audiri. Learning apps- direction from minister for charging parents for subscriptions, public education is free, and no parent is to pay to access apps, stationery, books etc - excursions exception. P&C discussion surrounding the re-introduction of the voluntary contribution. P&C to request a Library Fund due to the current environment to purchase school resources as an annual voluntary contribution fee- every child \$30-40 separate to the school's voluntary contribution. Jen advised that only 25% of families pay the voluntary contribution which has been \$50 in the past.

Actions	Person/s responsible	Date by
Fee Waiver	Jason, Tuneil, Heidi	Next Meeting
Canteen Revisit	Nikki	Next Meeting

**Term 1 Meetings:** Week 9 – 4<sup>th</sup> April 2025



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**Appendix A: Response from Council Regarding Fee Increases to Osborne Park  
Kangaroo Valley Community Hall hire fee increase concerns**

Dear Kangaroo Valley Public School Parent and Citizens Association Committee

Thank you for your recent correspondence regarding the booking fees at Kangaroo Valley Hall, the Mayor has asked that I respond on her behalf.

The cost of booking the hall varies based on the purpose of the booking and is determined by Council's fees and charges – **Fees and charges | Shoalhaven City Council**. It should also be noted that the appropriate fees have not increased beyond CPI in recent years but are being applied as per the policy.

Council's policies are designed to ensure equity and transparency in service provision, as required by the Local Government Act. Community fees are set to minimally offset the operational costs of running the facilities on a user-pays basis, rather than to generate profit. Council is mindful of the financial impacts on users and recognizes the significant community benefits provided by community groups. Council staff required to apply Council's adopted fees and charges, and do not have the authority to reduce or subsidize fees outside of Council's Fee Waivers, Subsidies, and Support Policy

Council staff and Councillors review the Fees and Charges Policy annually between April and June, and the Fee Waivers, Subsidies, and Support Policy is reviewed upon the re-election of a new Council. These policies are made available for public review and submissions during public exhibitions.

As per the Fee Waivers, Subsidies & Support Policy, fees cannot be waived under the following scenarios:

- Where the event/activity can be self-funded.
- Before any subsidies are considered, an approach should be made to State or Federal Government agencies or other organizations to determine if they can provide support.

If Kangaroo Valley Public School is seeking fee support, a fee waiver request can be submitted in accordance with Council's policy. Staff can assist in this process.

Council recognises the value of the Kangaroo Valley Showground, and as such, despite Council's financial challenges staff have sought to allocate funding to the following embellishments this Financial Year (to date):

- Floors sanded and lacquered.
- Skirting boards gapped and painted.
- Contractors engaged to repair/upgrade the faulty projector and sound system.
- A key box installed inside the hall.
- Concrete stairs patched and painted.
- New fencing installed.
- Online booking system introduced.

These upgrades are expected to significantly enhance the facilities.

We wish you every success in your upcoming events. To discuss this matter further or for any other enquiries please contact Jaimie Harding, Northern Leisure Manager. Please quote Council's reference 20669E (D25/43690).

Yours faithfully

Kevin Norwood

**Manager - Shoalhaven Swim Sport Fitness**



Appendix B: Hampden Deli Menu Example



Sample Canteen Menu for KVPS

**Snacks**

Banana Muffin GF	\$3
Choc Brownie GF	\$3
Cinnamon Scroll	\$3

**Lunch**

Toasties	
Options Vegemite/Cheese/Ham/ Tomato	
Options x1 \$3 x2 \$3.50 x3 \$4	
GF bread available add 50c	

**Sushi Rolls GF DF**

Cooked Tuna + Avocado	\$5
Egg and veg	\$5

**Hot food**

Spinach Triangle	\$4
Sausage Roll	\$4
Beef Pie	\$4

Tomato or BBQ Sauce add 30c

Juice 250ml  
Orange/Apple/Apple Blackcurrant \$2.50

Milk 250ml  
Chocolate/Strawberry \$2.50