

Minutes

Kangaroo Valley Public School P&C

9th February 2015

1. **Meeting open, present and apologies:** 3.40pm

Present: Andrew Smee, Jill Good, Janine Macpherson, Lyn Robinson, Lisa O'Neill, Bruce Martin, Jonathan Steele, Bec Comber, Shelly Shine, Intan Kallus

Apologies: Kerry Townsend

2. **Acceptance of minutes of previous meeting**

Moved: Lyn Robinson

Seconded: Lisa O'Neill

3. **Business arising from the previous minutes.**

The majority of the current committee are likely to leave at the upcoming AGM. Date for AGM is Tuesday 8 March 2016, from 3.30pm. All positions are to be declared vacant. A normal meeting will follow.

NEW PRESIDENT: vote taken 9/2/16

President leaving: Jill Good

New President: Vicki Barger

Nominated by: Lisa O'Neill

Seconded by: Lyn Robinson

Passed: unanimously

Huge thankyou to Jill Good for her excellent service to the P&C and her commitment to the school.

- Best day for future meetings. Currently Kerry and Dee can't attend Tuesdays. Vicki can only do Monday, Tuesday and some Friday afternoons. Staff meetings are Monday afternoon so that day is no good. Tuesday seems to be the day, but this will be negotiated once a new committee is voted in.
- Canteen hot water. Has this been fixed??? No. Mr Smee to action immediately.
- Illawarra classic motor cycle club event. Coming in March. What needs to be done?

The bikers will go to Kiama for breakfast, then here to KV for morning tea which we will cater. They will meet at the Ambulance station. All of the money (Lyn thinks \$5 or \$7 each rider) comes to us. Final numbers yet to come, maybe 100 bikes. Suggest tea, coffee, water, slices, biscuits, scones, sandwiches. The organisers suggest we also put out a donation tin, apparently the bikers can be very generous. Decided to have each class bring particular item/s, and if people are not able to cook they could provide ingredients for those who are able to cook. Lyn to organise, with probably a class contact to organise each class. People will also be required to serve on the day – a roster for this will be set up. Lyn to contact Greg Muffet or Daniel Bourke's dad (both in RFS) to request access to Fire Station kitchen and Jacqui for trestle tables from KV hall.

- Breakfast for change, completed last year. A huge thankyou to Margo Dryden for organising the event and donating the proceeds to the school. \$806 raised donated to school, tank or pump purchased ?? – Not done yet, Margo Dryden looking into.

- Trivia night? Is it happening this year? Maybe change timing, but Bec thinks that preschool may be going to go biennial and their event was last year so maybe this year is the year. Jill to talk to Courtenay. Shelley suggests Kate may be willing to write Q again.

4. **Correspondence:**

Nothing major. Fundraising pamphlets.

Email from P&C GM. Need to update who occupies our roles to be able to vote in the election for Councillors and Delegates for the P&C Federation in 2016 by Tuesday 8th March. Details provided at this meeting, KT to action.

5. **Treasurer's report:**

\$20000 needed to cover wages, uniforms (recouped as they sell), gifts for year 6, other expenses.

Jill suggests plan fundraising ventures in advance and work on that as we go, but not take on everything. Some of key players previously may be less available this year too.

6. **Canteen:**

Surprise Shoalhaven Council audit late last year. Results just available showed we were largely great but non compliant in some ways. Jonathan and Intan to investigate what we need to do. Laminated sign in canteen suggested re hygiene requirements. Gloves, food to go straight from freezer to oven, temperature monitoring and basic hygiene knowledge of workers to be improved.

Those having used the canteen this year raised concern about ants having apparently returned. Frass falling on the main bench, and ants visible on the serving bench. Mr Smee to follow up.

7. **General business:**

Fundraising plans to date:

Easter Raffle Thursday 24th March – Shelley to organise

Melbourne Cup – Shelley again \$7000 raised last year, could be more next year – maybe \$10k

Trivia night – August September – no-one organising this yet but important to do

Golf Day – June nearly \$5k last year

Bonfire night - June

Jill suggested the P&C be aware of taking on too many fundraising activities, and suggested drawing up a plan of activities so we don't get swamped or burn out.

Re the Cooking last year over a few classes,

Vicki says it dropped numbers available for canteen, seemed to have used up volunteer capacity.

Andrew Smee advised that 3/4S to do Stephanie Alexander cooking again but not other classes.

All aware of burn out potential.

Intan q about whether there are grants we can apply for. Parents willing to write these, such as environmental grant last year thanks to Karen Barker. Other schools moving away from P&C fundraising to grants. Vicki expressed concern that info used in grants, and which particular grants are targeted needs to be carefully considered to avoid misunderstanding and potential problems, as have resulted from one grant last year.

8. **Principal's report:**

Mr Smee thanked committee for last years effort and for the funds raised by the P&C to support kids and education. Exciting to hear plans for this year, P&C hands appear full already. Look forward to being part of the events and being present with the committee.

Welcome Mrs Janine Macpherson. Background in Learning support from Sydney, based previously in Granville. Trained as reading recovery teacher, having moved from classroom to ESL and learning support. Janine now sees that as her forte. In future she plans to be able to help with more in depth testing of kids and to identify teaching strategies to help particular kids - what strategies they use already and what they are not so good at, with recommendations for classroom teachers to help those kids. Thus, help kids directly and also info and strategies to help classroom teachers, even with strategies to reach to home for parents to use. Currently Library 1 day, 1.5 days learning support (one day paid by P&C or half day??) important info for all to know, that P&C supports the school learning support.

Mr Smee keen to keep everyone informed.
And thanks for our support in his new role.

New finance management system and software are coming in soon. Admin staff and Mr Smee to be trained. Will replace old OASIS system. Major changes at a structural level. Trailed at 20 schools so now ready to go. Andrew will have a meeting with those who have used it in the trial to assist in its implementation here.

85 kids officially at KVPS. The cut off is about 78 to lose a teacher.

9. **Meeting close and date of next meeting:**
Meeting closed: 4.35pm
Next meeting: AGM Date: Time: 8 March 3.30pm